

MINUTES

White County Agricultural Association Meeting Saturday, January 28, 2017, 10:00 AM 4-H Building, Reynolds, IN

Present – Suzette Alma, Ron Byrd, Cindy Campbell, Andrea Cole, Chad Dahlenburg, Joe Demerly, Brandon Foutch, Samantha Foutch, Randy Freshour, Luke Furrer, Cindy Griffin, Rodney Hall, Matt Holderly, Phil Hunt, Kevin Kelley, Denise Schroeder, Sara Shelton, Kim Stockment, Adam Wasson, and Andrew Westfall.

Absent – Roger Geisler, Mark Helms, Joann Hoyt (formerly Burnside), Marleta Misch, David Reiff, Jerika Schroeder (Junior Leader President), Andy Stoll, and Steffanie Warren.

Guest Present - Deb Foutch.

Call to Order – Randy Freshour, President

Secretary's Minutes - On a motion by Ron Byrd and seconded by Sara Shelton, the minutes of the November 15, 2016 meeting were approved with the following amendment:

- The spelling of Joann Burnside's first name should be amended to "Joann" instead of "Joan."

Treasurer's Report – Cindy Griffin presented the treasurer's report. There were a few questions. An audit will be requested from the Board's accountant, and the report will stand until the audit is complete.

Jr. Leader Report – Andrea Cole reported that the lock-in was held on December 21-22, 2016 with about 15 junior leaders present. A meeting was held on January 9, 2017 at which club leaders were recognized, and the next meeting will be held on February 6, 2017.

Unfinished Business

- **4-H Building Rental Contract** – The proposed contract was emailed to all members prior to the meeting, and copies were also distributed. Several issues were raised, such as types of alcohol allowed, need for licensed bartenders, timeframe for making rental arrangements, security concerns, and renters' access to the building. Ron Byrd moved to refer the contract back to the Building and Grounds Committee with further revisions to be presented at the February meeting. Matt Holderly seconded the motion. Motion passed. Rodney Hall also moved to add a requirement for licensed bartenders. Phil Hunt seconded the motion. Motion passed.

- **Revisions to Ag Association Bylaws** – Cindy Campbell distributed some proposed changes to the bylaws and noted this could not be considered a first reading because the proposed language was not sent to the Board at least 7 days prior to the meeting. A few other ideas to encourage more volunteers on committees and better attendance were discussed. Kim Stockment moved to request all proposed changes be emailed to any member of the Executive Board by February 3, 2017 with the understanding that the Executive Board will meet to review all proposals and create recommended changes to be emailed to the Board no later than February 14, 2017 so a first reading may be held at the next meeting on February 21, 2017. Sara Shelton seconded the motion. Motion passed.
- **Playset Donation from Reynolds Park Department** – Chad Dahlenburg reported the Reynolds Park Department would like to donate a playset from the Reynolds Ballpark. Phil Hunt moved to accept the donation and install it on the Fairgrounds in accordance with all applicable codes and safety standards. Kim Stockment seconded the motion. Motion passed. Building and Grounds will evaluate placement options as well as handle the logistics of applying for any necessary permits and moving and properly installing the playset. Cindy Campbell will contact the Association's insurance agent regarding any underwriting concerns and possible additional premium.
- **4-H Volunteer Enrollment** – Andrea Cole reminded all members to enroll as volunteers every year. Online enrollment formally closed on January 15th, but the portal may still be open for those re-enrolling. Otherwise, volunteers can enroll at the Extension Office. The mandatory minors training must also be completed every two years, so those who are new to the Board or who did not complete the training last year must do so as soon as possible.
- **Budget Approval** – To bring everyone up to speed, Denise Schroeder explained the budget is a projection because the only definite amount is the allocation from the County as it has already been approved as part of their budget. The budget is created by looking at the history of all line items and considering any planned projects and/or events. There were several questions about access to donor names and how funds are tracked and moved between line items. Kevin Kelley suggested Cindy Griffin ask the accountant to look at our accounts and help identify better ways to arrange them in hopes of improving the process for next year. Cindy Campbell moved to approve the budget. Ron Byrd seconded the motion. Motion passed.

New Business

- **Arena Rental – Space Heater and Water for Restrooms** – Per Denise Schroeder, a group has inquired about renting the arena during the first week of March. They understand the arena is not heated, but they offered to rent space heaters. They would also need access to restrooms, and the water is currently turned off. Several challenges were identified, including concerns about space heaters and the need to move everything currently stored in the arena which might require renting some type of

mobile storage. Rodney Hall moved to deny the rental request. Ron Byrd seconded the motion. Motion passed.

- **4-H Family Financial Request Letter** – Andrea Cole received a letter from Angela Smith requesting financial assistance for 4-H enrollment fees. Her children are members of Honey Creek 4-H Club. If approved, Andrea will assist them in completing any necessary paperwork. Sara Shelton moved to approve the request. Cindy Griffin seconded the motion. Motion passed.
- **Township Club Rule – Building Projects** – At the October 18, 2016 meeting, the Board ruled that 4-H'ers may take building projects through a county club and would not be required to also enroll in a township club. However, Denise Schroeder explained the 4-H Online program allows county clubs to be primary only for the specific projects covered by those clubs, and she recommended the Board rescind its earlier ruling to require members to enroll in a township club for building projects. She will relay concerns about this limitation to the developers in hopes of a solution before next year's enrollment begins. Cindy Campbell moved to rescind the prior ruling and require members taking building projects to enroll in a township club. Cindy Griffin seconded the motion. Motion passed.
- **Infrastructure/Topographical Survey** – Maps of various infrastructure lines throughout the Fairgrounds were distributed. Chad Dahlenburg stated the County is making changes to some water lines in relation to the construction of the new highway garage, and this presents a very good opportunity to upgrade the water lines and drainage throughout the Fairgrounds. Chad has been in contact with County Commissioner John Heimlich, Highway Department personnel, Reynolds Town Board members, and the Reynolds Water Superintendent. The current water system is not looped, and Chad believes it can be upgraded to a looped system with an 8" main, new lines, shut-offs at all major buildings, and frost-free hydrants. The Ag Association would own all the new lines, and they could be tied into the new drainage being installed by the County. It is also possible there would be no fees for meters, and the Association would be charged only for usage. All of this would decrease water bills, improve fire protection, and even out pressure. Chad expressed the need to move quickly because our project could piggyback onto the County's environmental impact study. If all goes well, these improvements could be done before the Fair. Chad Dahlenburg moved to allocate up to \$12,000 for these upgrades with the funds to be taken from \$30,000 previously set aside for infrastructural improvements. Adam Wasson seconded the motion. Motion passed. Phil Hunt moved to not conduct a topographical survey. Chad Dahlenburg seconded the motion. Motion passed.
- **Committee Restructuring** – The proposed new committee structure presented during Training Day activities earlier in the day was briefly reviewed. The proposed structure would reorganize existing committees into four larger committees: Grounds, Event, Development, and 4-H Programming. Existing committees (with the exceptions of Antique Tractor and Vesper Service which have been deleted) would become sub-committees reporting to the chairpersons of the four new committees. Ron Byrd

moved to approve the new committee structure as presented. Samantha Foutch seconded the motion. Motion passed. Kim Stockment moved that committee chairpersons be elected at the February 21, 2017 meeting, all current Executive Board members be excluded as potential committee chairpersons, and committee chairpersons be excluded on the Executive Board. Kevin Kelley seconded the motion. Motion passed. Chad Dahlenburg moved to amend the previous motion by adding committee chairpersons to the Executive Board when and if the necessary changes to the bylaws are approved. Samantha Foutch seconded the motion. Motion passed. The new committees are encouraged to review the tasks of each sub-committee and amend definitions as necessary. Kevin Kelley moved that directors must serve on at least three sub-committees within at least two main committees. Cindy Griffin seconded the motion. Motion passed.

- **Civil Rights, ADA and EEO** – Denise Schroeder explained the Ag Association, as a recipient of public funds, is bound by Civil Rights laws, Americans with Disabilities Act, and Equal Employment Opportunity laws.

(The meeting was suspended for lunch at 12:15 PM and resumed at 12:40 PM.)

- **Other**
 - Phil Hunt reported on the demolition of the Hintzman house and recognized the individuals and entities that contributed to the project: Ross Hardebeck and his sons, Liberty Landfill/Waste Management, and Advance Disposal. Some additional fill dirt and topsoil may be needed in the spring once the site settles. There was a well in the garage, and it will be evaluated in the spring. Jerry Skinner had asked Randy Freshour if the septic system should be drained, and if so, Jerry can ask Godlove's to do it for free. Randy will follow up with Jerry to see this is done.
 - Chad Dahlenburg can get donations of stone which can be spread on walkways and driveways. He also said the County will address the drain in the Extension Office parking lot, and if tile goes through the ditch on the east side of the south parking lot, the ditch could be filled, and access points into the south lot from 25 E could be created. This would eliminate traffic on the north side of the lot during the Fair. Chad Dahlenburg moved to redirect the lanes in the south parking lot if tile is installed and the ditch filled. Phil Hunt seconded the motion. Motion passed.
 - In regards to camping, Phil Hunt stated a total of 80 camping sites could be added with some along Main Street on the west side of the Fairgrounds and some on the north side of the main driveway of the Memorial Farm. Ideally, all sites would have water and electric hook-ups although some primitive sites could also be offered. Phil met with a NIPSCO engineer to discuss the power needs of current and proposed new structures/uses. The overall response of the Board was very positive, but a few caveats were expressed such as increasing security, controlling golf cart use, developing a pre-registration process and fee structure, dealing with "squatters" in non-camping sites, and hiring pumper trucks during the week. The

issue was referred to Building and Grounds who will review all the input and create a proposal.

- The Commercial Committee met in December and are pursuing a new commercial building which would address several needs identified in the past. Chad Dahlenburg reported on their progress. They have received several quotes but are leaning toward FBi Buildings, Inc. This large building would have an 18' ceiling, a very large overhead door, forced air heat, and concrete floors. The turnkey price is approximately \$189,000. A commercial kitchen, restrooms, and offices could be added in the future with a maximum size of 12,000 sf with everything. Sections of the concrete floor could be "sold" to donors and stamped with their names as a fundraiser. Adam Wasson has spoken to Dave Jordan who sits on the Tourism Authority. The Tourism Authority allocates funds every year for brick and mortar projects, and this type of building project might qualify for one of their grants. Chad will create a proposal to be presented to the Board at the February meeting.
- Cindy Campbell mentioned near-term projects, such as the Stage and Goat Barn, that could be completed this year and stressed the importance of ongoing improvements to potential large donors and fairgoers.
- The Board agreed by consensus that matching shirts would be beneficial, and Cindy Griffin will obtain quotes.
- Several possible sponsorship opportunities were discussed.
- Cindy Campbell encouraged members to read the 4-H newsletter and attend some upcoming 4-H club events in February.

Adjourn – Kim Stockment moved to adjourn, and Cindy Griffin seconded the motion. Motion passed, and the meeting adjourned at 1:41 PM.

Respectfully submitted by Cindy Campbell, Secretary.