

MINUTES

White County Agricultural Association Meeting Tuesday, May 16, 2017, 7:00 PM 4-H Building, Reynolds, IN

Present – Suzette Alma, Ron Byrd, Cindy Campbell, Andrea Cole, Chad Dahlenburg, Joe Demerly, Brandon Foutch, Samantha Foutch, Randy Freshour, Luke Furrer, Roger Geisler, Cindy Griffin, Mark Helms, Joann Hoyt, Phil Hunt, Kevin Kelley, Denise Schroeder, Sara Shelton, Kim Stockment, Steffanie Warren, and Andrew Westfall.

Absent – Rodney Hall, Matt Holderly, Marleta Misch, David Reiff, Andy Stoll, Adam Wasson, and Junior Leader Representative.

Guests Present – Leslie Barnes, Jeff Campbell, Jan Faker, Deb Foutch, John Gooding, Lisa Gooding, Scott Griffin, Tonya Klopfenstein, Taylor Seymour, and Don Wright.

Welcome and Call to Order – Randy Freshour, President

Secretary's Minutes - On a motion by Joe Demerly and seconded by Suzette Alma, the minutes of the April 18, 2017 meeting were approved as written.

Treasurer's Report – Cindy Griffin presented the treasurer's report. Some accounts with negative balances were discussed, and Cindy will do some research to see if these accounts can be combined with others. She will also follow up with the accountant to see when the audit will be completed. The report will stand until the audit is complete.

Jr. Leader Report – Per Andrea Cole, a dinner meeting was held on May 8th, and graduating members were recognized.

4-H Enrollment Update – Andrea Cole reported approximately 700 members are enrolled. The May 15th deadline was extended until midnight on May 16th due to some glitches in 4HOnline.

Thank You Note – Andrea Cole read a thank you note from Erika Campbell for the Board's sponsorship of half of her fee for State Junior Leader Conference.

Monon Pop Stand – Tonya Klopfenstein, Monon 4-H Club leader, stated the Club would like to improve the pop stand with upgraded electrical service from pole to building, insulation, closed front window, air conditioning, and painting. The Club will pay for all materials, and the labor will be donated. Joe Demerly confirmed the upgraded service will not pose any problems. Sara Shelton moved to allow Monon 4-H Club to proceed with their plans with Joe

Demerly's assistance on the electrical work. Suzette Alma seconded the motion. Motion passed.

Committee Reports

- **Grounds – Chad Dahlenburg**

- **Water Upgrades** – The Grounds Committee met recently with the Executive Board and Town of Reynolds officials to discuss the project. Chad clarified where water lines are going, what types of lines they are, and how they will be metered and charged. A written agreement with the Town of Reynolds is pending, and the Town will own and maintain the water mains upon completion. Chad estimates the total cost of the project will be approximately \$29,000 (or \$32,000 with a \$3000 cushion), but the value of the project will be \$70,000 - \$80,000. Per Cindy Griffin, invoices have been received from EJP totaling \$15,820, but there is only \$11,007 left in the infrastructure account, and she asked the Board to decide from which account this shortage of \$4813 should be paid. Joann Hoyt expressed concerns that parts were ordered and labor arranged even though the project was 30% over the \$20,000 budget, and no one knew from where the additional funds would come. Regarding hook-ups to the barns, Roger Geisler stated it was decided in the past that the barns would be responsible for these costs. In response to a question from Kim Stockment, Chad answered the estimated cost for hook-up to the beef barn is \$2500 - \$3000, and the costs for other barns will depend on what each barn needs. However, Chad also stated he feels the Board should pay for everything rather than taking money from the barns. Ron Byrd clarified if we allow a \$3000 cushion for an estimated total of \$32,000, there is a \$12,000 shortage. Kim Stockment moved to allocate \$12,000 from the Tam fund to pay for the water project to completion with the intention that the Tam fund will be reimbursed by campground rental income over time. Mark Helms seconded the motion. Motion passed.
- **Campground** – Electrical boxes were installed the previous weekend with volunteers from REMC and the Grounds Committee. Joe Demerly moved to allocate \$3000 out of the campground fund to pay for additional electrical equipment. Ron Byrd seconded the motion. Motion passed.
- **Mowing** – Randy Freshour contacted Todd Keesling regarding mowing the camping area. It will be mowed 10 times for \$80 each time, and payment will be made from the campground fund.
- **Stage** – Luke Furrer provided an update on the project. FBI's quote for the structure is about \$24,000. A concrete quote for \$16,841 has been received as well as a quote for an additional 16 feet of concrete for a total of \$24,540. With both concrete options, the Board can save money by buying the concrete directly, and Brim Concrete has offered to give the Board a discount. Jan Faker expressed concerns that the increased size would limit seating. Options for additional sizes and shapes and a portable runway were discussed. Joe Demerly moved to secure

a concrete bid for a 30' X 32' structure as originally budgeted. Sara Shelton seconded the motion. Motion passed. The construction and concrete will come in under the budget of \$42,000, leaving funds available for necessary electric and water/sewer upgrades. In response to a question from Jan, Luke confirmed the project is on target and can be completed by the Fair.

- **Event – Sara Shelton**

- **King Contest** – All county schools have been contacted regarding this new contest, and applications are due June 1st.
- **Commercial** – Some vendors are set, and the Committee has been speaking with others. They hope to have at least twelve.
- **Entertainment** – Kim Stockment summarized the acts booked so far, and the schedule is basically full.
- **911 Exhibit** – Per Kim Stockment, the exhibit is almost fully funded, and sponsors will be recognized. The exhibit will be open Saturday – Tuesday with a parade on Friday. Five hotel rooms are needed for the retired firefighters who operate it, and she asked any members with connections to lodging providers to help procure the rooms.

- **Development – Adam Wasson - No Report Available**

- **4-H Programming – Suzette Alma**

- **Auction** – The Auction Committee held a meeting on May 1st at which plans to erect screens in the arena were discussed further. Ron Byrd moved to allocate \$2500 out of the auction account for the screens with an additional \$2500 to come from donations. Joe Demerly seconded the motion. Motion passed.
- **Volunteer of the Year Award** – Merrill Van Meter received the most nominations and will be the 2017 recipient. Although some members feel an open discussion of nominees' merits could be embarrassing, Brandon Foutch and Phil Hunt both stated they would like to hear about all nominees in the future because there are many long-term volunteers with whom they are unfamiliar. By consensus, the Board agreed to table further discussion of the selection process until sometime after the Fair, at which time the Trips & Awards Committee will present proposed changes.

Unfinished Business

- **Constitution and Bylaws** – Joe Demerly moved to approve all changes as presented. Brandon Foutch seconded the motion. As two-thirds of the voting members did not vote in favor, the motion failed. Because some members did not understand the process, Chad Dahlenburg moved to vote again on the previous motion. Kim Stockment seconded the motion. After some debate about voting again on a failed motion, Chad withdrew his motion. Cindy Campbell moved to table the issue until

sometime after the Fair to give the Executive Board time to reevaluate and rewrite some of the proposed changes. Kim Stockment seconded the motion. Motion passed.

- **Camping Guidelines**

- Mark Helms presented revised rules for campers, and there were several questions and a suggestion for a separate set of rules for camping at times outside the week of the Fair. Kim Stockment moved to approve separate sets of rules for camping during Fair week and other times. Steffanie Warren seconded the motion. Motion passed.
- Chad Dahlenburg moved to allow campfires during the Fair if contained within a fire ring and with the understanding that the Ag Association could prohibit fires at any time if conditions were deemed to be too dry. Sara Shelton seconded the motion. The vote was tied. Randy Freshour broke the tie by voting in favor, and the motion passed.
- Chad Dahlenburg moved to allow campers to use golf carts on town streets around the Fairgrounds in accordance with Town of Reynolds rules and park in designated spots. Brandon Foutch seconded the motion. Motion failed. After some discussion, Joann Hoyt moved that golf carts meeting Town of Reynolds standards be allowed at the campground, along town streets, and parked in designated spots only if they are duly registered with the Ag Association and a registration fee has been paid. Chad seconded the motion. Motion passed.
- Sara Shelton moved to approve the camping guidelines for fair week as written with changes allowing campfires and golf carts. Mark Helms seconded the motion. Motion passed.
- As there were several questions about registration procedures, the Grounds Committee will develop a plan and present it at the June meeting in hopes of beginning registrations the first week of July.
- Brandon Foutch moved to charge \$250 for premium camping spots and \$200 for regular spots for the week of the Fair. Steffanie Warren seconded the motion. Motion passed.

- **Fireworks** – The Commercial Committee has a donor willing to pay for fireworks on Friday evening to be set off from ERP (formerly Magnetation). The display would begin around 10:00 PM after the Levi Riggs concert. Concerns were raised about fire hazards, such as livestock bedding, and frightening animals. Chad Dahlenburg stated the Fire Marshall would inspect the site and determine the sizes of shells allowed, and the vendor will procure state and local permits and carry \$1 million liability insurance. Chad moved to have fireworks on Friday night of the Fair if weather allows. Kim Stockment seconded the motion. Motion passed.
- **Fair Book** – Several scheduling issues were discussed and resolved, and the books will be printed very soon.

New Business

- **Antique Tractor Update** – Don Wright reported they have planted corn and will continue to level the house site and work on the fence. They are also planning to work on the barn and make some electrical repairs when the weather improves.
- **WIC Building Rental** – As they have in the past, the WIC program has asked to use the 4-H building for free on August 3rd. Chad Dahlenburg moved to allow this. Phil Hunt seconded the motion. Motion passed.
- **Mini Horse Show Offering Money to Clean Stalls** – The Mini Horse Show organizers have offered to pay \$450 - \$500 to some group to clean stalls after their last show. Suzette Alma will contact the Rabbit Club regarding this opportunity.
- **Renaming a Road on the Fairgrounds/Goat Expansion** – Per Suzette Alma, the joint beef and goat committee met recently and discussed various options. She has learned from Area Planning that the road on the south side of the goat barn is called Clark Street; however, there is another Clark Street in Reynolds. Per Area Planning, Clark Street within the Fairgrounds must be renamed, and the Board should submit 3 possible names. Clover Road, 4-H Road, and Fair Way will be submitted. Per Suzette, one of the suggestions for expansion is to build a new arena on the south side of the goat barn, but there are concerns about traffic flow to the barns, waste handling, events on the stage, and general aesthetics. The Goat Committee is considering changing their show day to allow expansion as previously proposed. If the goat show day is changed, beef exhibitors could use the new goat arena for grooming on their show day. The joint committee will meet again soon.
- **Who Is Responsible When Grounds Are Rented** – Denise Schroeder stated there is an issue with all rentals of the grounds in that the Ag Association receives the rent, but no one prepares the grounds before rentals or follows through afterward. The custodian opens buildings and restrooms as required, but sometimes there are other tasks to be done which do not fall under the custodian's duties, such as dragging the arena, bringing out and storing trash totes, putting in and taking out light bulbs, etc. The Board agreed by consensus it would be preferable to hire someone to perform these tasks. Ron Byrd moved to table the issue until sometime after the Fair to give the Grounds and Events Committees time to develop a job description for this position. Joann Hoyt seconded the motion. Motion passed.
- **Sound System Issue** – Regarding needed repairs and arrangements for sound at the Fair, Kim Stockment called both Brand Electric (no response) and Apple Sound. Jeff Apple believes it will take about 10 hours for the repair work at \$45/hour, and he would charge \$2700 for Fair week services plus \$350 for a portable sound system for the arena. There is \$3000 budgeted for sound and \$1800 in savings for sound. Ron Byrd moved to allocate \$3000 out of the sound budget plus \$1000 out of sound savings for Fair week services, the portable system, and repairs. Brandon Foutch seconded the motion. Motion passed.
- **Rabbit Barn** – Per Suzette Alma, the Rabbit Club would like to paint the roof of their barn and replace the gutters. They will raise the funds for all the work, and Club

Leader John Kauffman is obtaining quotes. Suzette moved to allow the Rabbit Club to proceed. Joe Demerly seconded the motion. Motion passed.

- **Board Member/Volunteer Ethics** – The Board discussed several issues related to ethics, courtesy, and procedures including the following: the extent of each committee’s autonomy and when Board approval is required, the role of *Robert’s Rules of Order* in Board proceedings, how Board members communicate with each other when there are disagreements, and the need to eliminate rumor and speculation.
- **Other**
 - **Web Conferencing** – Web conferencing was discussed as a way for absent members to participate in meetings, but whether this would count as attendance was an issue of debate. Joann Hoyt moved to table the issue until sometime after the Fair. Cindy Campbell seconded the motion. Motion passed.
 - **New Agenda Format** – Steffanie Warren had emailed a new agenda format to the Board prior to the meeting along with ideas to keep meetings moving along. Kim Stockment suggested the Board try the new agenda at the next meeting.

Upcoming Events – Randy Freshour reminded the Board about important upcoming 4-H events and deadlines.

4-H News and Announcements – Ron Byrd reminded everyone again that King Contest applications are due June 1st.

Adjourn – Sara Shelton moved to adjourn, and Cindy Griffin seconded the motion. Motion passed, and the meeting adjourned at 10:50 PM.

Respectfully submitted by Cindy Campbell, Secretary.