

MINUTES

White County Agricultural Association Meeting Tuesday, February 21, 2017, 10:00 AM 4-H Building, Reynolds, IN

Present – Suzette Alma, Ron Byrd, Cindy Campbell, Andrea Cole, Chad Dahlenburg, Joe Demerly, Brandon Foutch, Samantha Foutch, Randy Freshour, Roger Geisler, Cindy Griffin, Rodney Hall, Mark Helms, Matt Holderly, Joann Hoyt, Phil Hunt, Kevin Kelley, Marleta Misch, Kena Phimmasen (Junior Leader Vice President/Proxy), Sara Shelton, Kim Stockment, Andy Stoll, Adam Wasson, and Andrew Westfall.

Absent – Luke Furrer, David Reiff, Denise Schroeder, and Steffanie Warren.

Guests Present – Jan Faker, Scott Griffin, Taylor Seymour, Keith Snowberger, and Don Wright.

Welcome and Call to Order – Randy Freshour, President

Secretary's Minutes - On a motion by Ron Byrd and seconded by Joe Demerly, the minutes of the January 28, 2017 meeting were approved as written.

Treasurer's Report – Cindy Griffin presented the treasurer's report. She reported \$2296 had been received from White County Community Foundation and will be deposited into the general fund. An audit has been requested from the Board's accountant, and the report will stand until the audit is complete.

Jr. Leader Report – Per Andrea Cole, a meeting was held on February 6, 2017. There will be no March meeting as the junior leaders will work shifts at the Food Pantry on Mondays in March. Junior leaders will also assist with Ag Day on April 5th.

4-H Enrollment Update – Andrea Cole reported there are 594 members enrolled with 40 more in pending status, and more are expected to enroll before the final May 15th deadline. She also provided historical data on enrollment in various livestock and non-livestock projects.

New Committee Structure – Before calling for committee reports, Randy Freshour briefly explained the new structure adopted at the January 28, 2017 meeting.

Committee Reports

- **Grounds**

- **Camping** – Phil Hunt has been working through the permit process. If classified as temporary camping, a state permit is not required. The County has issued a permit for temporary RV parking and will require a map of the electrical pedestals. Andy Stoll asked about the threshold for a temporary campground, to which Phil replied the State defines it as not operated more than 10 consecutive days per event and not more than 30 days per calendar year. Phil passed around a sketch of the proposed camping areas and noted no golf carts or gators will be allowed initially. Per Joe Demerly, NIPSCO has offered an approximate credit of \$58,000 for electrical upgrades needed for camping as well as an additional approximate credit of \$96,000 for other electrical upgrades and service to a new commercial building. These credits are contingent upon camping and the new building but not dependent upon each other. However, construction must occur in the same year the check is issued. There is a possibility of burying some lines, and service throughout the fairgrounds should be improved. In response to a question from Andy, Joe clarified the projection for usage as 80 camp sites rented for 80 days with 30-amp service, and there will be no backlash if the sites are not rented for that number of days. Several members voiced concerns about the lack of a complete project proposal and plan for taking reservations, managing sites, handling maintenance issues during the fair and other events, providing appropriate security, etc. Kim Stockment moved to proceed with installation of campsites. Adam Wasson seconded the motion. Motion passed. Sara Shelton moved to approve the site locations as depicted on Phil's sketch. Chad Dahlenburg seconded the motion. Motion passed. Don Wright and Keith Snowberger from White County Antique Power Association commented they will move the entrance to their display where the house was and fix up the barn. They will continue mowing their area, but not the new campsites. They would also like to erect a pavilion on the former house/garage site. This pavilion could be used by their members during the fair and would be rentable at other times. They will present a proposal in the next couple months. They also requested a water line be run over to the Memorial Farm as part of the planned upgrade.
- **Playset Donation from Reynolds Park Department** – Per Brandon Foutch, the posts on the playset are rotted and can be replaced for approximately \$300. He is seeking quotes for fencing on the south and east sides of the proposed location near the FFA Building to keep children out of traffic, and mulch will be used beneath the equipment to provide padding. The Extension Homemakers have offered to fund this project in its entirety. Improved drainage and fill will be installed since it is a low area. The estimated annual additional premium for liability coverage for the playset is \$50.

- **Water Upgrades** – Chad Dahlenburg has been working with the Reynolds Water Superintendent to develop a plan for the water upgrades. The plan has changed somewhat since the January meeting, and the proposed upgrades will include a 6” main with one meter rental fee which can be tapped at different places. Shutoffs at barns and major buildings and some new hydrants are still proposed. These upgrades will provide water to campsites, future construction, and the Memorial Farm. Per Chad, the maximum cost is now projected to be \$18,000 - \$20,000. Kim Stockment moved to allocate an additional \$8,000 from the \$30,000 set aside for infrastructural improvements. Sara Shelton seconded the motion. Motion passed.
- **Event**
 - **Commercial** – Sara Shelton has updated and re-formatted the contract for vendors and created two versions: one with spaces in the proposed commercial building and one without. The new versions also offer rentals for vendors who wish to provide their own tents for outdoor spaces.
 - **Entertainment** – Per Kim Stockment, some acts have been booked, and the weekend is fully booked. The committee is looking for different forms of entertainment, including acts for the main stage and smaller sideshows at other locations.
 - **Queen Contest** – Jan Faker and Taylor Seymour from the Queen Committee proposed a Junior Miss contest for 15 to 18-year-olds which would act as a gateway program into the regular queen contest. There would be a \$15 entry fee, and junior miss contestants would work with the committee and current court in July to prepare them to be judged on an interview and business suit only. Cindy Campbell suggested they develop rules and bring them to the Board for approval at the March meeting. The rules could then be added to the online handbook, and the committee could publicize the contest.
- **Development**
 - **Booster Club/Adopt-a-Building** – Per Cindy Griffin, donations are coming in, and more will come in after the March 1st deadline for guaranteed inclusion in the fair book.
- **4-H Programming**
 - **Awards/Trips** – Cindy Campbell and Suzette Alma will meet with Andrea Cole after the March 6th application deadline for trips to develop a recommendation for the registration fees to be subsidized by the Board. This recommendation will be presented for approval at the March meeting so the amounts will be set before the 4-H Camp letters are mailed in early April.
 - **Building Exhibits** – Joann Hoyt asked for clarification on the issue with township or county clubs as primary clubs in 4HOnline. Although being enrolled only in a county club as the primary has worked for some members, for others it has resulted in projects not showing up on reports, particularly if they take projects that are traditionally managed through township clubs. The solution is to enroll in a township club for projects outside the scope of county clubs even if the members

have no intentions of attending the township club functions. It is still hoped this issue will be resolved by next year.

Unfinished Business

- **Building Contract** – The Grounds Committee did not have a revised version to present. Kim Stockment moved to table the item. Chad Dahlenburg seconded the motion. Motion passed.
- **Constitution and Bylaws** – Proposed changes were emailed to all Board members on February 14, 2017. Cindy Campbell summarized the proposed changes and the Executive Board's thought process in developing them. Ron Byrd moved to approve the first reading of the proposed changes as written. Adam Wasson seconded the motion. Motion passed.
- **Commercial Building** – Chad Dahlenburg, on behalf of the Grounds Committee, proposed a complete insulated building with metal-lined walls, heating/air-conditioning, office, EMS room, restrooms, warming kitchen, etc., for a total cost of \$375,000. FBI will handle all the permits even if another contractor constructs the building using FBI's plans. The committee hopes to receive an exemption for a sprinkler system based on the classification of the building, but if the exemption is not granted, the cost would be much greater. Per Chad, a couple organizations have offered donations in exchange for free usage of the building, and Adam Wasson indicated the Tourism Authority provides grants for brick and mortar projects such as this. Other ways to recoup costs, such as selling stamped concrete sections and naming rights, were discussed. However, financing will be needed because these donations may not be available immediately or cover the full cost. In response to Cindy Griffin's question about making loan payments if rental income does not meet projections, Chad expressed his belief that it can cash flow from the County's annual allocation and savings from tent rental and asked for approval to proceed with the project in hopes of completion before the fair. He believes actual costs will be lower than projected, and FBI may be able to reduce the costs on this building if packaged with the stage renovation and goat barn expansion. While most agreed this type of multipurpose building is needed, concerns were raised about the speed in which the project is being undertaken, the lack of answers to questions about marketing the building and costs for necessary furnishings, how financing may affect grant opportunities, and ability to repay the loan. Sara Shelton moved to approve construction of the building as designed by the Grounds Committee by the 2017 fair. Kim Stockment seconded the motion. Motion passed. Sara Shelton moved to secure financing for \$375,000 with hopes the final amount will be less. Kim Stockment seconded the motion. Motion passed. Cindy Campbell and Cindy Griffin will seek financing with Randy Freshour authorized to sign loan documents. Chad Dahlenburg moved to disburse \$10,000 to FBI from the Tam inheritance to begin the permitting process. Kim Stockment seconded the motion. Chad amended the motion by requesting \$18,000 be disbursed to FBI to begin the process for the commercial building, stage, and goat barn projects with arrangements

for this deposit to be refunded if the projects fall through. Kim seconded the amended motion. Motion passed.

- **Stage and Goat Barn** – Ron Byrd moved to renovate the stage as planned with \$9000 from the Queen Committee, \$25,000 from the Tam inheritance, and funds from the stage line item (currently \$8853.23) by the 2017 fair. Chad Dahlenburg seconded the motion. Motion passed. Joann Hoyt moved to allocate no more funds from the Tam inheritance until the commercial building and stage are complete. Andy Stoll seconded the motion. Motion failed. Cindy Campbell moved to expand the goat barn with \$62,000 from the Tam inheritance and additional funds already raised by the Goat Club by the 2018 fair. Ron Byrd seconded the motion. Due to debate about the pros and cons of this project, a vote was not taken. Kim Stockment moved to table the motion until the March meeting. Kevin Kelley seconded the motion. Motion passed.
- **4-H Volunteer Enrollment** – Andrea Cole reminded everyone to complete the online enrollment process, including the mandatory training for working with minors.
- **Director Shirts for Fair** – Cindy Griffin presented an acid green moisture-wicking polo shirt with black embroidery on the left chest. The Ag Association will buy one shirt for each director and the junior leader president and vice president/proxy at a cost of \$20 each. All directors will wear their matching shirts on Saturday night of the fair during the awards program. There are other colors available such as forest green, black, etc. which can be embroidered with other colors. Ron Byrd moved to approve acid green with black embroidery. Kena Phimmasen seconded the motion. Motion passed. Directors may purchase additional shirts in other colors from Unique Graphics, and Cindy Griffin will provide of list of eligible buyers to them.

New Business

- **Election of Committee Chairs** – The following chairs were elected by their respective committees:
 - **Grounds** – Chad Dahlenburg
 - **Event** – Sara Shelton
 - **Development** – Adam Wasson
 - **4-H Programming** – Suzette Alma
- **Mobile App** – Kim Stockment provided a brief overview of the app. Chad Dahlenburg moved to renew the mobile app with Attendify for \$1100 from the general fund. Andy Stoll seconded the motion. Motion passed.
- **Signs for 4-H Building** – In a previous email to all directors, Steffanie Warren had suggested hanging a sign with the Board's mission statement in the 4-H Building. Cindy Campbell suggested getting two signs: one with the mission statement to be hung in the south end and one with the 4-H Pledge to be hung in the north end. She offered to get quotes and mock-ups and present them at the March meeting and moved to purchase the signs from the general fund. Ron Byrd seconded the motion. Motion passed.

- **Sunday Church Service at Fair** – Per Kim Stockment, LifeSong Church has offered to conduct the church service and asked the Board to authorize her to proceed in arranging it with church leaders. The Board agreed by consensus.
- **Expo for Special Persons** – The Board agreed by consensus to allow this annual event to be held at the Fairgrounds on August 19-20, 2017.
- **Other**
 - **July Deadline for Live Animal Enrollment and Record Sheets/Activities** – Since July 1st falls on a Saturday this year, and the Extension Office will be closed on both Monday, July 3rd and Tuesday, July 4th, Andrea Cole asked the Board to choose a date and time for the deadline for live animal enrollment and paperwork. The Board agreed by consensus to set the deadline as Wednesday, July 5, 2017 at 4:00 PM.
 - **Wall of Queens** – Per Jan Faker, the Queen Committee would like to create a Wall of Queens in the 4-H Building with photos of all past queens.

4-H News and Announcements - Cindy Campbell encouraged members to attend some upcoming Prairie, Liberty, and Honey Creek 4-H club events in late February and early March.

Adjourn – Andy Stoll moved to adjourn, and Sara Shelton seconded the motion. Motion passed, and the meeting adjourned at 10:25 PM.

Respectfully submitted by Cindy Campbell, Secretary.